

Wednesday, 23 April 2015

## **Nuffield International Farming Scholarships – Privacy Policy**

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### **Privacy Policy**

Nuffield International Farming Scholars (Nuffield) recognises the importance of protecting the privacy of personally identifiable information collected about visitors to our website. We are bound by the National Privacy Principles in the Privacy Act 1988 (Cth.) (Australia) in relation to the handling of personal information.

Please note that the Nuffield management team and Board abides by a confidentiality agreement so as not to reveal, disclose or otherwise divulge personal information to any other person, corporation, media or any other entity without their consent.

### **Personal Information**

We may collect personal information when we provide our services to you. Generally we will tell you why we are collecting information when we collect it and how we plan to use it or these things will be obvious when we collect the information.

Under no circumstances will Nuffield sell or receive payment for licensing or disclosing your personal information.

We may preserve the content of any email or other communication you send us. Your email message content maybe monitored by us for trouble shooting or maintenance purposes or if any form of email abuse is suspected.

If you request us not to use your personal information in a particular manner or at all, we will adopt all reasonable measures to observe your request.

### **Use of Information**

In line with the majority of websites on the internet, those operated by the Nuffield organisation collect visitor data (generally referred to as Visitor Statistics). These statistics record what a visitor looks at, the duration of time spent on the site, their general location as determined by their service providers' IP address, the type of browser used etc. They do not and will not identify you as an individual.

As a general rule we do not collect sensitive information. However, if we do, it will usually be for the purposes of providing our services and if the law requires us to, we will seek your consent to collect it.

We use statistical information to optimise and improve our services to you and to ensure that such services are provided in the most efficient manner possible. We may use non personal information for internal purposes, including but not limited to, improving the content of our website.

### **Register Now**

All personal payment information captured by Nuffield for some membership fees and event registrations is made available only to the organisation for which you are registering for and/or making payment to, which is Register Now Pty Ltd (ACN 120 251 489) (Australia). Personal information captured

by Register Now is stored in a secure environment at all time and your credit card details are used only for the duration of the payment authorisation process and are not stored by Register Now at any time.

## Security

Nuffield strives to ensure the security, integrity and privacy of personally identifiable information of our scholars. We use a variety of physical and electronic security measures including restricting physical access to our office, firewalls and secure databases to keep personal information secure from misuse, loss or unauthorised use or disclosure.

Unfortunately, no data transmission over the internet can be guaranteed to be totally secure.

## Access to Personal Information

You have a right to access most personal information we hold about you and if we deny access in some circumstances we will tell you why.

To request access, please contact us at [enquiries@nuffield.com.au](mailto:enquiries@nuffield.com.au)

## Cookies

Cookies are data that a website transfers to an individual's hard drive for record keeping purposes. Cookies can facilitate a user's ongoing access and use of a website. They allow us to track usage patterns and to compile data that can help us improve our content and target our audience. If you do not want information collected through the use of cookies, there is a simple procedure in most browsers that allow you to deny or accept the cookie feature. Doing so, however, will render some web site functions (such as logging in) inoperable.

## Online Links to Other Sites

Nuffield is not responsible for the contents or practices of web sites operated by third parties that are linked to our website. These links are meant for the user's convenience only. Links to third party sites do not constitute sponsorship, endorsement or approval by Nuffield of the content, policies or practices of these third party sites. Once you have left our site via such a link, you should check the applicable privacy policy of the third party site.

## What else you should know about privacy on the Internet

Whenever you voluntarily disclose personal information over the internet this information can be collected and used by others. In short, if you post personal information in publicly accessible online forums, you may receive unsolicited messages from other parties in return. Ultimately, you are solely responsible for maintaining the secrecy of your username and password and any account information. Please be careful and responsible whenever you are using the internet.

If you wish to comment on or query our privacy policy, or if you wish to make an inquiry regarding any personal information relating to you which maybe in our possession, please contact us at [enquiries@nuffield.com.au](mailto:enquiries@nuffield.com.au)

**Jim Gelтч**

**Secretary – Nuffield International**